

## AGENDA

Rev 1-16-07

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
315 WEST SECOND STREET  
FRANKFORT, KY 40601  
502/875-8500**

**JANUARY 22, 2007  
5:30 P.M. (EST)**

### 1. INVOCATION

Rev. Jerry Parritt, First Assembly of God Church

### PLEDGE OF ALLEGIANCE

John Hammond

### ROLL CALL

### MINUTES

December 11, 2006 Work Session;  
December 14, 2006 Special Meeting;  
January 2, 2007 Special Meeting; January 8, 2007 Work Session; January 11, 2007 Work Session.

### MAYOR'S REPORT

### 2. CEREMONIAL ITEMS

**2.1** Background: The Board of Commissioners traditionally recognizes City employees who are retiring or are being promoted within the various City departments. At this meeting, the following individuals will be in attendance:

- |                     |                                                                |
|---------------------|----------------------------------------------------------------|
| • Fire Department   | Promotion of Kyle Smith from Captain to Battalion Chief        |
| • Police Department | Promotion of Dan McCoy from Lieutenant to Captain              |
| • Police Department | Promotion of Rob Warfel from Sergeant to Lieutenant            |
| • Police Department | Promotion of Walter Martin from Patrol Officer III to Sergeant |

### 3. ORDINANCES

**3.1 SECOND READING:** An Ordinance amending Ordinance #2, 2000 Series, by adopting the amended Goals and Policies of the Frankfort/Franklin County Comprehensive Plan.

**Purpose:** Approval of the recommendation of approval by the Frankfort/Franklin County Planning Commission concerning the Goals and Policies of the updated Frankfort/Franklin County Comprehensive Plan.

**Background:** KRS requires that a public hearing be held by the Planning Commission and that the Planning Commission's recommendation be forwarded to the Local Government.

In October 2005, a 52-member committee of the Planning Commission (Comprehensive Plan Update Committee) was formed to begin the required five-year review of the adopted Comprehensive Plan. Public workshops began in November 2005 at the Elkhorn Middle School and Westridge Elementary School. After a year of public meetings/workshops the Comprehensive Plan Committee unanimously supported to the Planning Commission the recommended Goals and Policies for the updated Comprehensive Plan.

On November 30, 2006, the Frankfort-Franklin County Planning Commission held a public hearing to consider the recommended Goals and Policies from the Comprehensive Plan Update Committee. The

public hearing was closed (ten citizens spoke in support of the proposed Goals and Policies – no one spoke in opposition) and the Planning Commission approved the recommendation and recommends that each local government adopt the supported and proposed Goals and Policies for the updated Comprehensive Plan. The motion to recommend approval of the requested Goals and Policies passed unanimously by a vote of 8-0.

Should the City Commission desire to not follow the Planning Commission's recommendation, then the item is to be tabled and a request for a verbatim transcript of the Planning Commission meeting, which must be obtained before the item can be heard by the City Commission. The City Commission will then be required to make their own findings of fact based on the verbatim transcript or hold its own public hearing and then make findings of fact. Any action by the City Commission is to be limited to only the findings and testimony given during the Planning Commission hearing and no additional evidence or testimony is to be received unless a new public hearing is held by the City Commission.

This Ordinance had its first reading December 14, 2006.

**Recommendation:** Approval

**Attachments:**

- Ordinance
- Staff Report reviewed by the Frankfort/Franklin County Planning Commission

**Contact Person**

**Name:** Gary Muller  
**Title:** Director  
**Department:** Planning and Building Codes  
**Phone:** 502/875-8500  
**E-mail:** [Gmuller@frankfort-ky.com](mailto:Gmuller@frankfort-ky.com)

**3.2 SECOND READING:** An Ordinance amending Section 111.37 of the Frankfort Code of Ordinances.

**Purpose:** To obtain additional information to verify insurance premium tax receipts.

**Background:** Currently, the City is gathering limited information concerning insurance premium taxes. It is not possible to determine whether the receipt is payable to the City under the current system. This Ordinance will require insurance carriers to provide sufficient detail to determine if the receipt has been correctly paid.

This Ordinance had its first reading December 14, 2006.

**Financial Analysis:** Unable to determine at this point. The Ordinance will provide a system to improve the accuracy of Insurance Premium Tax receipts.

**Recommendation:** Approval

**Attachment:**

- Ordinance

**Contact Person**

<b>Name:</b>	Steve Dawson	Rob Moore
<b>Title:</b>	Director	City Solicitor
<b>Department:</b>	Finance	
<b>Phone:</b>	502/875-8500	502/227-2271
<b>Email:</b>	<a href="mailto:sdawson@frankfort-ky.gov">sdawson@frankfort-ky.gov</a>	<a href="mailto:rmoores@hazelco.com">rmoores@hazelco.com</a>

**3.3 FIRST READING:** An Ordinance appropriating the revenue to be received by the City of Frankfort for 2006 - 2007 grant funds.

**Purpose:** The purpose of this item is to consider approval of an Ordinance appropriating the revenue to be received by the City of Frankfort for various grant funds into the 2006 - 2007 budget.

**Background:** After approval of the 2006 - 2007 Budget for the City of Frankfort, the City was awarded four grants. This Ordinance would amend the 2006 -2007 Budget to reflect these additions. The grants are specifically listed in the Ordinance.

**Financial Analysis:** These grant monies are reimbursable and should not add any financial burden to the City.

**Recommendation:** Approval

**Attachment:**

- Ordinance

**Contacts:**

<b>Name:</b>	Steve Dawson	Rebecca Hall
<b>Title:</b>	Director	Grants Manager
<b>Department:</b>	Finance	City Manager
<b>Phone:</b>	502/352-2083	502/352-2076
<b>Email:</b>	<a href="mailto:sdawson@Frankfort-ky.gov">sdawson@Frankfort-ky.gov</a>	<a href="mailto:rhall@Frankfort-ky.gov">rhall@Frankfort-ky.gov</a>

**3.4 FIRST READING:** An Ordinance establishing an exemption from payment of Occupational License Tax.

**Purpose:** To provide an exemption from the payment of the occupational license fee and the net profits tax for blind persons for income or wages of up to \$15,000.

**Background:** The City Code of Ordinances previously contained a provision exempting blind persons from paying occupational license fee and the net profits tax on income or wages of up to \$5,000. This exemption was deleted when the City Code of Ordinances was recodified. This provision reinstates the exemption and increases the amount of exempt wages or income to \$15,000 to take inflation into consideration. Individuals claiming the exemption are still required to file a return and pay the Net Profits Tax of \$35.

**Financial Analysis:** This Ordinance will have only a minimal impact on the amount of occupational license tax and net profits tax paid to the City of Frankfort.

**Recommendation:** Approval

**Attachment:**

- Ordinance

**Contact Persons:**

<b>Name:</b>	Steve Dawson	Rob Moore
<b>Title:</b>	Director	City Solicitor
<b>Department:</b>	Finance	
<b>Phone:</b>	502/875-8500	502/227-2271
<b>Email:</b>	<a href="mailto:sdawson@frankfort-ky.gov">sdawson@frankfort-ky.gov</a>	<a href="mailto:moore@hazelcox.com">moore@hazelcox.com</a>

**4. ORDERS**

**5. RESOLUTIONS**

**5.1** Resolution authorizing the filing of an application for 2007 Recreational Trails Program Grant Funds.

**Purpose:** Requesting approval to apply for grant to develop a bicycle and/or pedestrian trail from downtown Frankfort along the abandoned rail bed that runs behind Kentucky State University.

**Background:** In 2006, the City submitted a Transportation grant for this project, which was not funded. However, the Recreational Trails Grant program is a funding opportunity that better fits this project.

**Financial Analysis:** Match for the project will be 20 percent of the overall project. This match can come in the form of in-kind contributions from the City or volunteers. Grants funds requested will not exceed \$80,000.00 which would make the City match \$20,000.00 in cash or in-kind contributions.

**Recommendation:** Approval

**Attachments:**

- Resolution
- Description of Project

**Contact:**

<b>Name:</b>	Andrew Cammack	Rebecca Hall
<b>Title:</b>	City Arborist	Grants Manager
<b>Department:</b>	Parks & Rec.	City Manager
<b>Phone:</b>	502-875-8575	502/875-8500
<b>E-Mail:</b>	Acammack@fewpb.net	Rhall@Frankfort-ky.gov

**6. CONSENT CALENDAR**

*Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.*

**6.1** To award bid of Truck Mounted Sewer Rodding Machine (Sewer Department).

**Purpose:** To award bid of Truck Mounted Sewer Rodding Machine for the Sewer Department collection crew.

**Background:** The department's rod machine is ten year old and is in need of replacement. Three sealed bids were received. The lowest bid from Sreco-Flexible, Inc. was accepted.

**Financial Analysis:** Funds are available in Account No. 300.68.56550. The cost will be \$25,000, which includes \$1,000 trade-in on the 1996 rod machine.

**Recommendation:** Approval

**Attachment:**

- Bid Tabulation Sheet

**Contact Person**

<b>Name:</b>	William R. Scalf, Jr., PE
<b>Title:</b>	Director
<b>Department:</b>	Sewer
<b>Phone:</b>	502/875-2448
<b>Email:</b>	<a href="mailto:wscalf@frankfort-ky.gov">wscalf@frankfort-ky.gov</a>

**6.2** To award bid of Trailer Mounted High Pressure Sewer Cleaner (Sewer Department).

**Purpose:** To award bid of Trailer Mounted High Pressure Sewer Cleaner for the Sewer Department collection crew.

**Background:** The unit is specially designed for day-to-day sewer line cleaning in tight areas where the Vactor truck cannot maneuver. Two sealed bids were received. The lowest bid from Dreier and Maller, Inc. was accepted.

**Financial Analysis:** Funds are available in Account No. 300.68.56550. The cost will be \$34,499.

**Recommendation:** Approval

**Attachment:**

- Bid Tabulation Sheet

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort-ky.gov](mailto:wscalf@frankfort-ky.gov)

- 6.3** To approve the First Addendum to the Cooperation Agreement with Franklin County Fiscal Court for Choateville Phase 2 Sewer Extension Project (Sewer Department)

**Purpose:** The purpose of this item is to approve a First Addendum to the Cooperation Agreement with Franklin County Fiscal Court for Choateville Phase 2 Sewer Extension Project

**Background:** Franklin County Fiscal Court has grant funding to begin design and construct Phase 2 of the Choateville Sewer Extension Project. This system when completed will be turned over to the Frankfort Sewer Department for operation and maintenance of the system. The Cooperation Agreement, approved by the City Commission on October 24, 2005, enables the Sewer Department to manage the project to insure that the system installed meets the standards of the Department and currently Franklin County does not have staff to oversee the project. The Cooperation Agreement expired on December 31, 2006 and this Addendum extends the effective date of the Agreement to the close out of the project or March 1, 2008, whichever first occurs.

**Financial Analysis:** Under provision of the Cooperation Agreement, the Sewer Department will be paid by Franklin County to manage the project.

**Recommendation:** Approval

**Attachment:**

- First Addendum to Cooperation Agreement

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort-ky.gov](mailto:wscalf@frankfort-ky.gov)

- 6.4** To approve Change Order #1 with Jackson Construction, Inc. for the City's Sanitation Division Administrative Office Project (Public Works).

**Purpose:** The purpose of this item is to approve Change Order #1 for the City Sanitation Administrative Office Project with the General Contractor, Jackson Construction, Inc.

**Background:** The City Sanitation Administrative Office Project is nearing completion. A Change Order with the General Contractor is required to install the rough-in plumbing for a water fountain. The water fountain will be installed by others at a later date. The water fountain plumbing was not included in the original scope of work.

**Financial Analysis:** Subject to Commission authorization, the net price to Jackson Construction, Inc. will increase by \$825.00. The contract price for the administrative building will increase from \$135,000 to \$135,825. Funds are available in the Sanitation Division Budget Account No. 100.65.54295.

**Recommendation:** Approval

**Attachment:**

- Change Order #1

**Contact Person**

**Name:** Jeff Hackbart  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/352-2091  
**Email :** [jhackbart@frankfort-ky.gov](mailto:jhackbart@frankfort-ky.gov)

- 6.5** To approve Change Order #1 with Walters Buildings for the Street Division's Administrative Office Project (Public Works).

**Purpose:** The purpose of this item is to approve Change Order #1 for the Street Division's Administrative Office Project with the General Contractor, Walters Buildings.

**Background:** The Street Division's new Administrative Office Project is nearing completion. A Change Order with the General Contractor is required to install a water fountain. The water fountain is required since the building is considered commercial space. The water fountain was not included in the original scope of work.

**Financial Analysis:** Subject to Commission authorization, the net price to Walters Buildings will increase by \$1,400.00. The contract price for the administrative building will increase from \$123,900 to \$125,300. Funds are available in the Street Division Budget Account No. 100.62.54325.

**Recommendation:** Approval

**Attachment:**

- Change Order #1

**Contact Person**

**Name:** Jeff Hackbart  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/352-2091  
**E-mail:** [jhackbart@frankfort-ky.gov](mailto:jhackbart@frankfort-ky.gov)

- 6.6** To approve an agreement with the Creative Recycling Systems, Inc. (Public Works).

**Purpose:** To approve an electronic recycling agreement with the Creative Recycling Systems, Inc.

**Background:** Creative Recycling Systems contacted the City Sanitation Division to discuss its electronic waste recycling program after the City attended an e-scrap seminar last fall. The proposed two-year agreement designates the City of Frankfort's Recycling Center located at 301 Rouse Avenue as the drop-off site for electronic waste. Items that will be accepted at the Recycling Center shall include: computers, monitors, printers, keyboards, VCR's, DVD's, phone equipment and audio video equipment. The Sanitation Division staff will place the equipment on pallets and shrink rap the pieces for transport. Prior to the electronic equipment being transferred to Creative Recycling Systems, both parties will fill out the information required to transfer the title of the discarded electronic equipment. Creative Recycling shall delete all hard drives and assume all responsibility and all costs for the equipment from that point forward.

The drop off site located at 301 Rouse Avenue will accept discarded electronic material from residents, businesses, and schools.

**Financial Analysis:** Funds are available in the Sanitation Division's operating budget to fund the minor costs associated with the recycling program.

**Recommendation:** Approval.

**Attachment:**

- Agreement (under Attorney review)

**Contact Person**

**Name:** Jeff Hackbart  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/352-2091  
**E-mail:** [jhackbart@frankfort-ky.gov](mailto:jhackbart@frankfort-ky.gov)

**6.7** To declare as surplus recycling equipment (Public Works Department).

**Purpose:** The purpose of this item is to declare the unused recycling equipment as surplus.

**Background:** Frankfort implemented single stream weekly recycling service in July 2005. The single stream process allows city crews to collect co-mingled recycling material into a dedicated garbage packer and transport the material to Lexington for processing and marketing. The single stream process eliminates the need to separate the items into a specialized truck and process the material at the City's Recycling Center. As a result of the single stream recycling process, the city's fleet of specialized recycling trucks and processing equipment is no longer utilized. The City has a year and a half working relationship with the Lexington-Fayette Urban County Government and recommends that the city surplus the unused equipment while it has a market value. It is recommended that the equipment be declared surplus and sold.

**Financial Analysis:** The net proceeds will be deposited into the City's General Fund Account No. 100.00.44650.

**Recommendation:** Approval

**Attachment:**

- Equipment List

**Contact Person**

**Name:** Jeff Hackbart  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/352-2091

**E-mail:** [jhackbrat@frankfort-ky.gov](mailto:jhackbrat@frankfort-ky.gov)

- 6.8** To award a professional services contract to Brighton Acquisition Company for the title reports, negotiations, and closings for easement acquisition for the Schenkel Lane Sewer Replacement Project (Sewer Department)

**Purpose:** The purpose of this item is to consider awarding a professional services contract to Brighton Acquisition Company for the title reports, negotiations, and closings for easement acquisition for the Schenkel Lane Sewer Replacement Project

**Background:** The Frankfort Sewer Department has contracted with Quest Engineers for the design and bidding of the Schenkel Lane Sewer Replacement Project. Quest Engineers has potentially identified 16 properties that need a Permanent Easement, a Construction Easement or an Acquisition Easement. Brighton has performed easement acquisition services for the Department in the past. Their fee will be a Lump Sum of \$675 per property with a cap of \$10,800 if easements are required on all 16 properties. Individual costs for easement acquisition for each property will be determined during the negotiation process and paid following signing of the easement.

**Financial Analysis:** Funds are available in Account No. 300.68.56550.

**Recommendation:** Approval

**Attachments:**

- Professional Services Agreement
- Proposal

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort-ky.gov](mailto:wscalf@frankfort-ky.gov)

- 6.9** To award the bid for Rubber Tire Excavator with Blade to Hunt Tractor, Inc. (Sewer Department).

**Purpose:** To award the bid for Rubber Tire Excavator with Blade for the Sewer Department collection crew.

**Background:** The department's excavator is twenty-one years old and is in need of replacement. Four sealed bids were received. The bid from Hunt Tractor, Inc. was accepted.

**Financial Analysis:** Funds are available in Account No. 300.68.56550. The cost will be \$62,399.

**Recommendation:** Approval

**Attachments:**

- Memo from Chip Gill, Collection Crew Supervisor
- Bid Tabulation Sheet
- Proposal from Hunt Tractor, Inc.

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448



**Email:** [wscalf@Frankfort-KY.gov](mailto:wscalf@Frankfort-KY.gov)

**6.10** To approve Wellington Place partial Sanitary Sewer Easement Release (Sewer Department).

**Purpose:** To approve Wellington Place partial sanitary sewer easement release.

**Background:** Houston Properties, LLC as owner and developer of the Wellington Place Condominiums off Leonardwood Drive has requested the approval of the release of a portion of the 15 foot sanitary sewer easement as dedicated in Deed Book 487, page 97. A proposed change in the building footprint of the southern most building would encroach on the easement as it exists. The cleanout to this building will also be shortened to accommodate the change in the building and will terminate in accordance with the standard drawing for a cleanout at the new easement line limit.

**Recommendation:** Approval

**Attachments:**

- Metes and Bounds Description
- Drawing

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@Frankfort-KY.gov](mailto:wscalf@Frankfort-KY.gov)

**6.11** To authorize a contract award to Hydromax USA for flow monitoring of stormwater entering the combined sewers along Louisville Hill Road (Sewer Department).

**Purpose:** The purpose of this item is to authorize award of contract to Hydromax USA for flow monitoring of stormwater entering the combined sewers along Louisville Hill Road

**Background:** Stormwater flows from Louisville Hill Road currently discharge directly into the combined sewer at the foot of the road. The Kentucky Division of Water has offered to assist the Sewer Department in negotiations with the Transportation Cabinet to look at ways to remove this stormwater from our system. In order to fully understand the impact of the stormwater on our combined sewers, flow monitoring must be done to determine the quantity of water.

**Financial Analysis:** Contract not to exceed \$23,025. Funds are available in Account No. 200.68.53265

**Recommendation:** Approval

**Attachments:**

- Proposal from Hydromax USA

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort-ky.gov](mailto:wscalf@frankfort-ky.gov)

<b>6.12</b>	<b><u>Personnel Action</u></b>	<b><u>Employee</u></b>	<b><u>Department</u></b>	<b><u>Date</u></b>	<b><u>Other</u></b>
	Appointment	Maya DeRosa	Planning & Building Codes	1-23-07	Planning Supervisor

Confirmation	William King	Police	1-3-07	Patrol Officer I
Promotion	Kyle Smith	Fire	1-23-07	To Battalion Chief from Captain
Resignation	Jeffrey J. Hurst	Sewer	1-2-07	Electrician

Conditional Offer of Employment:

- Gene L. Wilborn, Firefighter I, Fire Department \*
- Jonmark R. Rhody, Firefighter I, Fire Department \*
- Dustin A. Moran, Patrol Officer I , Police Department \*\*
- David M. Ingle, Patrol Officer I, Police Department \*\*

*\*Offer Contingent upon successful completion of medical exam*

*\*\* Offer Contingent upon successful completion of physical, psychological, polygraph and drug screen examinations.*

**Attachments:**

- Letter of resignation from Jeffrey Hurst

**Contact Person**

**Name:** John Morrow  
**Title:** Director  
**Department:** Human Resources  
**Phone:** 502/875-8500  
**E-mail:** [Jmorrow@frankfort-ky.gov](mailto:Jmorrow@frankfort-ky.gov)

**7. BOARD APPOINTMENTS**

**7.1** Housing Authority:

- Reappointment of Patty Peavler to a four-year term expiring 1-29-11.

**7.2** Board of Ethics:

- Appointment of Dawn Hale to a three-year term expiring 12-31-09.

Attachments:

- Letters of recommendation from Mayor May
- Dawn Hale resume

**8. OLD BUSINESS**

None

**9. NEW BUSINESS**

**9.1** To consider authorizing the filing of an application for 2007 Fire Prevention and Safety Grant through FEMA/DHS and authorize the Mayor to sign all grant related documents (Fire Department).

**Purpose:** To authorize the filing of a grant application for the 2007 Fire Prevention and Safety Grant through FEMA and the U.S. Department of Homeland Security and to authorize the Mayor to sign all grant related documents.

**Background:** Congress has appropriated funds for grants to be awarded directly to fire departments for fire prevention functions, safety and education. This funding is available to departments in cities of our population size on a 10% matching basis and will be awarded in FY 07/08. The Fire Department is applying for a fire safety education trailer fully equipped to teach our target audience of

children and seniors. The trailer would function to provide realistic training in home safety and fire prevention as well as injury prevention and proper fire escape procedures. If awarded the grant request of \$48,000, the City must provide a match of \$4,800 (10%) in FY 07/08. The application is due by January 23, 2007.

**Financial Analysis:** \$4,800 from funds to be appropriated in the FY 07/08 Budget

**Recommendation:** Approval

**Attachments:** None

**Contact Person**

**Name:** Wallace Possich  
**Title:** Fire Chief  
**Dept.:** Fire  
**Phone:** 502-875-8511  
**E-Mail:** [wpossich@frankfort-ky.gov](mailto:wpossich@frankfort-ky.gov)

- 9.2 To consider authorizing the filing of an Appropriations Request Information Form with Congressman Ben Chandler's office for the sewer project currently under design for a new regional pump station along the US 421 Corridor to support the projected growth in the area (Sewer).

**Purpose:** The purpose of this item is to authorize filing of an Appropriations Request Information Form to Representative Chandler's office for the Sewer Project currently under design for a new regional pump station along the US 421 Corridor to support the projected growth in the area.

**Background:** The US 421 project is currently under design. A contract was awarded to GRW Engineers in February 2006. This project is estimated to cost approximately \$3,600,000. This grant would be used to offset the construction costs of the project.

**Financial Analysis:** Matching funds will be identified in the upcoming 2007-2008 Budget.

**Recommendation:** Approval

**Attachments:**

- Letter of Support
- Appropriations Request Information Form

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort-ky.gov](mailto:wscalf@frankfort-ky.gov)

- 9.3 To consider approval of a Sewer Extension Contract with Richard Meyer, Member of MSN Properties, LLC Frankfort, Kentucky (Sewer Department).

**Purpose:** To approve a contract with Richard Meyer, Member of MSN Properties, LLC as owner of Turnberry Gardens at Turnberry Drive in Frankfort, Kentucky that is zoned residential development of Units 1 through 16, with improvements including 3 new manholes, 310 feet of 8-inch SDR 35 pipe and the replacement of 185 feet of existing sewer main.

**Background:** Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

Richard Meyer, Member of MSN Properties, LLC has signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

**Recommendation:** Approval

**Attachment:**

- Sewer Extension Contract

**Contact Person**

**Name:** William R. Scaf, Jr., P.E.  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** wscaf@Frankfort-KY.gov

10. CITIZEN COMMENTS
11. COMMISSIONER COMMENTS
12. ADJOURNMENT